

TB REACH Wave 8

Proposal Review Committee

Terms of Reference

1. Background

The Stop TB Partnership's TB REACH initiative was established in 2010. TB REACH provides grants to partners in lower-income and/or high TB burden countries to test innovative strategies and technologies for improving TB detection and service delivery. In line with the call to action outlined in the *Global Plan to End TB 2016-2020*, TB REACH grants aim to:

- Increase the number of people with TB who are diagnosed, treated and reported to National TB Programs (NTPs),
- Decrease the time it takes someone with TB to receive appropriate treatment, and
- Improve the outcomes of people started on anti-TB treatment.

The TB REACH initiative combines open, but targeted calls for proposals, fast-track financing and rigorous, external monitoring and evaluation (M&E) to rapidly produce results. Other donor agencies and/or national governments can then scale-up the successful approaches piloted by TB REACH to maximize their own investments and to accelerate progress in the fight to end TB. The Stop TB Partnership is hosted by the United Nations Office for Project Services (UNOPS) in Geneva, Switzerland.

2. Purpose and Scope

The Proposal Review Committee (PRC) is an independent, impartial group of TB experts who review TB REACH grant applications and make funding recommendations. The PRC is independent from the Stop TB Partnership / TB REACH, guaranteeing the integrity of a transparent application review and selection process. The TB REACH Wave 8 PRC members will serve a one-year term and have the following functions:

- remotely review applications prior to and in preparation of the in-person review meeting
- participate in the in-person meeting to review proposals and to make final funding recommendations in line with the criteria and objectives of TB REACH Wave 8
- Provide detailed feedback via a standardized PRC Review Form regarding the quality of each proposal, including any clarifications or adjustments that are required for selected applications and the reasons for rejecting an application
- In collaboration with the TB REACH team, prepare a summary PRC report which will be sent to the Executive Committee of the Stop TB Partnership Coordinating Board for approval.

3. PRC Eligibility

3.1 Any individual who is engaged in the fight to end TB can apply to join the TB REACH PRC during a public call for PRC applications. Technical expertise, strategic relevance, language proficiency, gender balance and geographic representation will be considered when screening applications.

3.2 PRC members should be available for the following dates:

- Early June for the remote review of applications. This will involve participation in one introductory teleconference plus reviewing applications.
- End of June for the in-person PRC meeting (location and exact dates to be confirmed)

4 Qualifications

4.1 The Wave 8 funding cycle will be exclusively focusing on private provider engagement (PPE). TB REACH is looking for experts with knowledge of TB, but with a strong background in PPE across multiple areas,

including case detection, monitoring and evaluation (M&E), pediatric TB, mHealth/ICT, TB diagnostics and radiography, laboratory systems, community engagement, organizational capacity development, and other relevant disease areas (e.g. HIV/AIDS).

- 4.2 Must have experience working with local organizations as well as NTP and other main TB implementers in one or more of the following countries: Afghanistan, Bangladesh, Myanmar, Cambodia, Democratic Republic of Congo, Ethiopia, India, Indonesia, Kenya, Kyrgyzstan, Malawi, Mozambique, Nigeria, Pakistan, Philippines, South Africa, Tajikistan, Tanzania, Uganda, Ukraine, Uzbekistan, Vietnam, Zambia, and Zimbabwe.
- 4.3 Advanced university degree (master's or equivalent) in public health, natural science, medicine, social science, political science, gender studies, international relations or relevant disciplines or a first university degree (bachelor's or equivalent) in the above subject areas combined with two additional years of relevant experience to substitute for the master's degree
- 4.4 A minimum of five (5) years of experience after achieving a master's degree or seven (7) years after achieving a bachelor's degree in delivering health services, support to patients, or technical assistance related to global health and development.
- 4.5 The working language of the TB REACH PRC is English. Knowledge of French is an asset.

5 PRC Composition

- 5.1 The TB REACH PRC is re-constituted before the launch of each funding cycle. Existing PRC members may be reappointed by the Stop TB Partnership's Secretariat and may serve an unlimited number of terms.
- 5.2 The TB REACH PRC meeting will be led by a Chair, selected by other PRC members.
- 5.3 TB REACH PRC members will serve in an individual capacity, not as representatives of any organization by which they are employed.
- 5.4 TB REACH PRC members are not at liberty to nominate a replacement if they are unable to accommodate to the PRC work plans and/or to attend PRC meetings.

6. Ethics and Conflict of interest

- 6.1 All applicants will have to submit a declaration of interest at the time of the PRC call for nominations. In line with UNOPS Ethics Policy, all UNOPS personnel have the obligation to disclose actual or potential conflicts of interest.
- 6.2 All TB REACH PRC members sign UNOPS Confidentiality/No conflict of interest affidavits before reviewing any grant proposals.

7. Operations

- 7.1 TB REACH will employ a one-step application process for the Wave 8 Call for Proposal.

7.1.1 Interested organizations will submit a proposal which focuses on their innovative idea for collaborating with private providers to improve TB service delivery, capacity to implement TB-focused projects, ability and track record of delivering on short timelines and a description of proposed activities. The TB REACH team will screen all submissions for eligibility, completeness and a baseline level of technical viability. The PRC will then review all complete and viable proposals remotely (early June), prior to meeting in person (late June) to review all proposals. Each proposal will be assigned to two / three reviewers for evaluation. Each proposal will be discussed by all PRC members during a plenary session during the in-person meeting and as a result of these discussions, final funding recommendations will be made. The final list of grant recipients will be finalized taking into account the quality of the submissions, the funding available, geographical representation

and the stated aims of the Stop TB Partnership / TB REACH.

In collaboration with the TB REACH team, the PRC will produce and endorse a summary report on this review process, which will include the analysis of the review and a recommended list of proposals detailing the overall funding envelope and their target/expected impact.

The Executive Committee of the Stop TB Partnership's Coordinating Board will then review and approve the PRC's funding recommendations.

8. Compensation

8.1 Serving PRC Members will receive an honorarium for services provided during Wave 8, in addition to travel expenses. The amount of honorarium will be determined in accordance with UNOPS policies (<https://jobs.unops.org/Pages/About/WhatWeOffer.aspx>)

8.2 TB REACH will cover airfare and provide per diem for PRC members to attend in-person PRC meetings. PRC members will be responsible for obtaining any vaccinations and visas and health insurance which may be necessary for this travel. The Stop TB Partnership will provide visa support letters as needed.

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